



PAKISTAN ENGINEERING COMPANY LIMITED

6/7, Ganga Ram Trust Building, Shakra-e-Quaid-e-Azam, Lahore

NOTICE OF 28th EXTRA ORDINARY GENERAL MEETING

Notice is hereby given that the 28th Extra Ordinary General Meeting of Pakistan Engineering Company Limited will be held at Hotel Ambassador, Davis Road, Lahore, on Monday, April 09, 2018 at 10.30 A.M. to transact the following business: -

1. To confirm Minutes of 68th Annual General Meeting held on October 31, 2017.
2. To elect six (6) Directors as fixed by the Board of Directors, in accordance with the Companies Act, 2017, representing private share-holders, for a period of three years, commencing from April 10, 2018, in place of the following retiring Directors:-
 - Mr. Muhammad Arif Habib
 - Mr. Liaqat Mohammad
 - Mr. Rashid Ali Khan
 - Mr. Ansar Javed
 - Mr. Muhammad Iqbal
 - Mirza Mahmood Ahmad

All the retiring directors shall be eligible to offer themselves for re-election.

3. To consider any other business with the permission of the Chair.

BY ORDER OF THE BOARD

(Mian Anwar Aziz)
Company Secretary

Lahore: February 21, 2018

NOTES:

1. The Share Transfer Books of the Company shall remain closed from April 02, 2018 to April 09, 2018 (Both days inclusive) and no transfer of shares will be accepted for registration during that time.
2. Only those members whose names appear in the register of members of the Company as on April 01, 2018 shall be entitled to attend and vote at the meeting.
3. Any person who seeks to contest the election to the office of director, shall file the following documents, at the registered office of the Company not later than fourteen days before the date of the meeting at which elections are to be held:-
 - a- A notice of his / her intention to offer himself / herself for election as a Director;
 - b- A declaration (copy may be obtained from the Registered office of the Company) on the matters required by the Code of Corporate Governance / Stock Exchange;
 - c- Consent on Form 28;
 - d- Copy of Computerized National Identity Card (CNIC) and
 - e- Detailed profile of the Candidate
4. Members can also avail video conference facility. In this regard, please fill the following and submit at the registered address of the Company at least 10 days before holding of the EOGM.

If the Company receives consents from members holding in aggregate 10% or more shareholding residing at a geographical location, to participate in the meeting through video conference at least 10 days prior to date of Meeting, the Company will arrange video conference facility in the city subject to availability of such facility in that city.

The Company will intimate members regarding venue of conference facility at least 5 days before the date of General Meeting along with complete information necessary to enable them to access such facility.

I/We _____ of _____ being members of Pakistan Engineering Company Limited, holder of _____ Ordinary Shares as per registered Folio No. / CDC ID & Account No. _____ hereby opt for video conference facility at _____. My E-mail address is _____.

Signatures of Shareholder

5. A member entitled to attend and vote at this meeting is entitled to appoint any person as a proxy and vote on his / her behalf. Duly completed and stamped instrument of proxy, and the other authority under which it is signed, thereof, must be lodged with the Secretary of the Company at the Company's registered office (6/7, Ganga Ram Trust Building, Shakra-e-e Quaid-e-Azam, Lahore) at least 48 hours before the time of the meeting. Proxy Form is also available on our website, peco.com.pk.
6. CDC account holders will further have to follow the under mentioned guidelines as laid down by the Securities & Exchange Commission of Pakistan:
 - a) For Attending the Meeting:
 - i) In case of individuals, the account holder or sub-account holder and /or the person whose securities are in group account and their registration details are uploaded as per the Regulations, shall authenticate his identity by showing his original CNIC, or original passport at the time of attending the meeting. CDC Account Holders are also requested to bring their CDC Participant ID numbers and account number.
 - ii) In case of corporate entity, the Board of Directors' resolution/power of attorney with specimen signature of the nominee shall be produced at the time of the meeting.
 - b) For appointing Proxies:
 - i) In case of individuals, the account holder or sub-account holder and /or the persons whose securities are in group account and their registration details are uploaded as per the Regulations, shall submit the Proxy Form accordingly.
 - ii) The proxy form shall be witnessed by two persons whose names, addresses and CNIC number shall be mentioned on the form.
 - iii) Attested copies of the CNIC or the passport of beneficial owners and the proxy shall be furnished with the proxy form.
 - iv) The proxy shall produce his/her original CNIC or original passport at the time of the meeting.
 - v) In case of corporate entity, the Board of Directors' resolution/power of attorney with specimen signature shall be submitted alongwith proxy form to the Company.
7. Members are requested to notify us immediately of any change in their Registered address currently available with us.
8. Members who have not yet submitted photocopy of their Computerized National Identity Cards(CNIC) to the Company are requested to send the same at the earliest.